



Agricultural Land Commission

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February 8, 2010

Reply to the attention of Shaundehl Runka

Our Reference: #292-30/2009-7

Nathan Pachal
215 - 20454 53rd Avenue
Langley, BC V3A 7S1

Dear Mr. Pachal:

Re: Freedom of Information Request – ALC Records (GVRD)

The Agricultural Land Commission is writing further to our letter of November 6, 2009 in response to your letter of August 18, 2009 with regard to your request for records under the *Freedom of Information and Protection of Privacy Act*.

Your request is as follows:

“Allow as Requested” and “Allow With Conditions” Minutes of Resolution/Commission Decisions on applications filed with the ALC between 2000 and 2005 within the Greater Vancouver Regional District.”

In the Commission's November 6, 2009 letter, it offered to provide you physical access to the documents held in hardcopy files at its Burnaby office to review and identify the documents you wished to have copied. The Commission understands that you agree to this offer.

The Commission is also prepared to waive the fee to search and retrieve the records. Furthermore, the Commission is willing to waive the fee for copying provided the documents to be copied are restricted to the decision minutes. If additional file documents are requested the Commission reserves the right to re-assess its position regarding a fee for copying.

Since your request involves more than 200 files and is considered a significant request the Commission is extending the time for response to an additional 30 days as per section 10(1)(b) of the *Freedom of Information and Protection of Privacy Act* so as not to interfere with the normal operation of the office.

Please contact Shaundehl Runka at (604) 660-2554 to arrange for your initial appointment. The Commission anticipates your review may involve several appointments based on the number of files and the volume of material to be reviewed. While the Commission intends to accommodate you as best it can, office space is limited and we will be embarking on renovations in the near future that may impact available space. This being the case the Commission trusts it can rely on some scheduling flexibility on your part if additional appointments are necessary.

For your reference, please find attached a copy of the ALC's policy regarding public perusal of records.

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per:

A handwritten signature in black ink that reads 'Shaundehl Runka'. The signature is written in a cursive, flowing style.

Erik Karlsen, Chair


cc: Linda Brandie, Portfolio Officer PO Box 9038 STN PROV GOVT Victoria, BC V8W 9A4

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 <p>Agricultural Land Commission Act</p>	<p style="text-align: right;">Policy #20 June 2003</p> <p style="text-align: center;">PUBLIC PERUSAL OF RECORDS</p>
<p><i>This policy provides advice to assist in the interpretation of the Agricultural Land Commission Act, 2002 and Regulation. In case of ambiguity or inconsistency, the Act and Regulation will govern.</i></p>	

It is a policy of the Agricultural Land Commission that:

- Files are available for viewing by the public. Portions of files may be restricted if the information is prohibited from release under the *Freedom of Information and Protection of Privacy Act*.
- Files must be viewed in the office of the Agricultural Land Commission and may not be removed from the office.
- A person wishing to view a file should have an appointment to allow sufficient time for retrieval of the information without disrupting normal office procedures.
- In order to retrieve a file for viewing relating to an application, it is necessary to identify the application number, the applicant's name, or the legal description of the property.
- A record of file viewings will be kept by the Commission.

The contents of the file may be photocopied. Retrieval of documents, copying fees and staff time will be charged as prescribed by the *Freedom of Information and Privacy Act*. A limited number of pages may be copied at the time of viewing, but substantial numbers of copies may require a longer time frame in order not to disrupt normal office procedures.